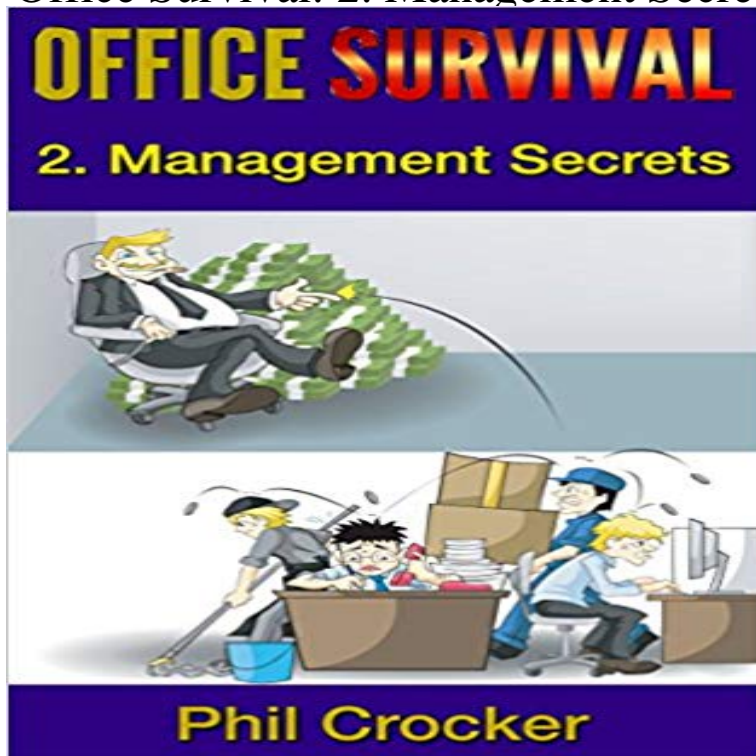


Office Survival: 2. Management Secrets



Looking to improve your management technique? Seeking to understand what managers are doing to you? This tongue-in-cheek guide explains how you can:

- Establish the right management behaviours to promote yourself and undermine your colleagues.
- Motivate your subordinates to further your career goals.
- Set your team structure to maximise your remuneration.
- Make your vocabulary less intelligible.
- Make yourself look smarter and more important than you are.
- Deal with ridiculous workloads.

Seasoned office worker Phil Crocker shares his most devious strategies for dealing with annoyances like:

- Auditors
- Accountants
- Administration

In addition, you'll gain important skills including:

- Negotiation
- Finance
- Pedantry
- Backstabbing

And as an extra bonus, understand the ten commandments of being a CEO. All this for the price of a coffee. What are you waiting for?

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